

WHAT IS AN INTERNSHIP?

An internship is a credit course which permits students to be engaged at least 10-15 hours per week in the Fall and Spring semesters and minimum 18 hours per week in the Summer semester at the site of an approved participating Internship Partnering Organization. The intern is directed in projects relating to their majors. In most instances interns are compensated.

VALUE OF AN INTERNSHIP

As a L.I.F.E. Opportunities Partner, the organization has the unique opportunity to train and develop the student. This development can be seen as a preview toward permanent employment. Is there a better screening method to train and develop a new employee?

Our students are eager to gain "relevant" work experience through the program. This eagerness is priceless to a participating Partnering Organization.

PAST AND PRESENT INTERNSHIP PARTNERS

Accent on Arrangements	LSBDC
American Cancer Society	Latter & Blum
Audubon Nature Institute	Liberty Mutual
Boys Hope Girls Hope	Lindy Boggs Conference Center
Carrigee Moore & Levy	Louisiana Childrens Museum
CBD Wealth Management	Louisiana Technology Council
City of New Orleans	LSU Health Science Center
Clear Channel	Merrill Lynch
Cystic Fibrosis Foundation	MetLife Financial Services
Dickie Brennan and Co.	NASA Shared Services
Digital Opportunity Trust	New Orleans CVB
Dillard's at Lakeside	Northwestern Mutual
Edward Jones Investments	Ochsner Health System
Entergy	Perlis
ERACE	Port of New Orleans
Ernst & Young LLP	Postlethwaite & Netterville
FDIC	Terry Meilleur
French Quarter Festivals	UBS Financial Services
Gambit Communications	UNO Athletics
Genworth Financial	UNO Driftwood
Gulf Coast Bank	W Hotel New Orleans
Harrah's Casino	Walt Disney World
Hilton New Orleans	Weddings In Style Magazine
Jefferson Financial	Where Y at Magazine
World Trade Center	Whitney National Bank
Keating Magee	Windsor Court Hotel
KPMG	

For an extensive list, please visit us online at business.uno.edu/internship



THE UNIVERSITY of
NEW ORLEANS

College of Business Administration



Internship Program

Linking Internships to Future Employment



STUDENTS: STEPS FOR APPLYING TO PARTICIPATE IN AN INTERNSHIP FOR ACADEMIC CREDIT

1. Review the [eligibility](#) requirements online
2. If eligible, fill out an online internship application
3. E-mail your application and a one page resume to cobabi@uno.edu

Once your eligibility status to participate in the program has been determined, you will be notified via email. Please note posted deadlines.



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For Further Information Contact

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BUSINESS.UNO.EDU/INTERNSHIP

INTERNSHIPS OFFERED IN THE FOLLOWING AREAS:

- Accounting
- Economics
- Entrepreneurship
- Finance
- Hotel, Restaurant, and Tourism
- Human Resource Management
- Management
- Management Information Systems
- Marketing

ELIGIBILITY REQUIREMENTS

Although internship requirements vary across majors, general requirements for all students include:

- Undergraduate students must have attained junior status (earned 60 hours) and Graduate students must have completed 12 hours (6000 level) prior to beginning an internship
- Internships must be approved by the faculty member who is responsible for overseeing the student through the internship period. In most instances, approval should be granted the semester prior to the internship.
- Successful completion of pre-requisite courses (please visit our website for additional information)

Grade Point Average requirements are a minimum of 2.0 with the exception of Accounting and Finance. Accounting majors are required to have a minimum overall 2.5 GPA and 2.2 GPA in Accounting courses; Finance majors are required to have a minimum overall 2.0 GPA and 2.5 GPA in Finance courses.

**Completion of academic assignments during the course of the internship is required*

OBJECTIVES

An Internship:

- Provides meaningful work experience which supplements and modifies ideas gained from academic courses
- Provides inside exposure to the structure, operations, and decision processes within an organization
- Enhances the student's subsequent academic work and places the student in a favorable position for permanent employment



MISSION STATEMENT

In support of the University of New Orleans' mission, the College of Business will provide high quality undergraduate and graduate business education, intellectual contributions, and related services that are valued by and will continuously improve the local, regional, and global communities of our stakeholders.

BECOME AN INTERNSHIP PARTNER

The process is easy:

- The Partnership Organization provides the Internship Coordinator with a job description (Deadlines are: April 15th for Summer, June 15th for Fall, and November 15th for Spring). **Job description forms can be downloaded online.**
- Internship Candidates' resumes will be screened by the College
- Resumes who have satisfied academic requirements will be forwarded to the Partnering Organization via e-mail
- The organization will be responsible for interviewing and selecting the Intern and completing the necessary paperwork

VISIT US ON THE WEB

For more information regarding deadlines, eligibility requirements, and application forms, visit:



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